

Proceedings of the Civil Surgeon's Conference held under the Chairpersonship of Hon'ble Health Minister, Prof.Laxmi Kanta Chawla on 21-1-2010 at Parivar Kalyan Bhawan, Sector 34-A, Chandigarh

List of the participants is annexed.

At the outset, Dr. SPS Sohal, DHS welcomed Hon'ble HM, Principal Secretary H & FW, Managing Director PHSC, Additional Secretary H & FW, DHSFW, DHS(SI) , all the Civil Surgeons and Programme Officers for participating in this meeting. He further conveyed the messages of the Hon'ble HM and PSHFW for its strict implementation.

- Republic Day be celebrated on 26th January, 2010 as other National days were celebrated in the previous years. Instructions have been issued to organize camps on 23rd, 24th and 25th January 2010 at District/Sub Divisional Hospital and CHC level and funds have been provided for this purpose.
- State level Female Foeticide function will be organized on 25th January 2010 at Baba Banda Singh Bahadur College, F.G.Sahib in which 60 Panchayats showing improvement in Sex Ratio will be Honoured by Hon'ble Union Health & Family Welfare Minister. All the Civil Surgeons should ensure that the elected members of these Panchayats falling in their district must reach the venue in time and Civil Surgeons of the neighboring districts also attend the function.
- Work and conduct of the contractual staff be monitored and cases of extension of those employees creating any type of nuisance should not be recommended.
- Good response on Contributory Pension Scheme cases of the staff and placement cases on 4,9,14 of doctors and Civil Surgeons advised to continue these efforts so as to clear the backlog in the ensuing 1-2 months.
- He again reiterated the complete check on the employees visiting State Headquarters.
- Civil Surgeon must ensure that Food/ Drug Inspectors are maintaining their Headquarters otherwise the concerned Civil Surgeon will be held responsible.
- Intensive checking should be conducted by the Civil Surgeons in their districts so as to check the absenteeism among the employees.

Hon'ble Health & Family Welfare Minister in her keynote address *emphasized the need to check absenteeism amongst medical and para medical staff* and asked the officers to take stern action against the employees to curb absenteeism. She further asked the *Civil Surgeons that action be taken against the employees who comes to office in an inebriated condition. Hon'ble HM reiterated the concept of night dominance i.e. checking of the institutions after 9 P.M. and Civil Surgeons should visit atleast once in a week at night* so as to see the working of health institutions. Hon'ble HM also asked the Civil Surgeons *not to revive the contracts of Staff Nurse, ANMs/ ASHA Workers etc. whose performance is not upto mark.*

Regular agenda was discussed and decisions taken were as under:

Item No.1-Janani Suraksha Yojna

The performance of the districts during the month of Dec.2009 and update was graded as under:-

Grading/Performance	Districts
Very Good performing Districts	SAS Nagar (103.04%), Hoshiarpur (89.80%), Bathinda (88.00%), Jalandhar (83.00%), Gurdaspur (81.81%), SBS Nagar (79.36%), F.G. Sahib (78.15%) Mansa (77.44%), Ferozepur (76.65%)
Good performing Districts	Kapurthala (73.74%),
Satisfactory performing Districts	Muktsar (70.46%), Patiala (69.12%), Ludhiana (68.07%), Amritsar (67.46%)
Poor Performing Districts	Barnala (60.58%), Moga (60.56%), Sangrur (54.78%), Tarn Taran (54.39%), Faridkot (50.48%), Roopnagar (47.48%),

Programme Officer also informed that JSY beneficiaries lists to be sent to GOI has not been supplied by the Civil Surgeons after repeated reminders.

- **PSHFW** asked the *Civil Surgeons of the deficient/ poor performing districts to improve the performance by reviewing with the Block SMOs.*
(Action by Civil Surgeons / Programme Officer).
- **PSHFW** also asked the *Civil Surgeons that List of JSY Beneficiaries'(Hard & Soft Copies) for the year 2005-06,06-06,07-08 and 2008-09 on the Performa to be brought in the DFWO meeting to be held in the first week of FEB 2010.* (Action by Civil Surgeons of poor performing districts/ Programme Officer).
- He also asked *Civil Surgeons to ensure that 5% sample checks of the Beneficiaries is being done and instructed the Programme Officer to include Agenda items of Accredited Institutions be added in the Next Meeting.*
- *Civil Surgeons were also asked to ensure the accreditation of at least two private nursing homes/ institutions per block.*

(Action by Civil Surgeons & Programme Officer)

Item No.2- Family Welfare Programme

Program Officer informed the performance of the districts in respect of sterilization operations as under:-

Grading/Performance	Districts
Very Good performing Districts	Ludhiana (81.92%), Jalandhar (78.01%), Hoshiarpur (71.11%), Roopnagar (68.67%) Amritsar (66.84%), Bathinda (66.47%), Mansa (66.41%)
Good performing Districts	Ferozepur (64.32%)
Satisfactory performing Districts	Sangrur (60.49%) F.G.Sahib (59.00%), Patiala (58.06%), Muktsar (57.44%)
Poor performing Districts	Moga (55.70%), Faridkot (54.02%), SBS Nagar (53.85%), Barnala (50.71%), Gurdaspur (45.61%), Tarn Taran (44.17%), Mohali (41.26%), Kapurthala (36.68%)

Programme Officer further informed the performance of IUD, CC users and OP users up to December, 09 which was 70.62%, 78.83% and 69.46% respectively of the yearly expected level of achievements.

- **PSHFW** asked the *Civil Surgeons of the poor performing districts to improve the performance by holding Camps and create awareness of the NSVs so as to improve the performance. (Action by All the poor performing district Civil Surgeons/ Programme Officer)*
- *Advance dates upto 31st March, 2010 for holding NSVs Camps be intimated to all the districts.*

(Action by DFW/ Programme Officer)

NATIONAL HEALTH PROGRAMMES

1. Revised National Tuberculosis Programme

Performance under RNTCP by the various districts was discussed.

During the discussion the performance of poor performing districts Jalandhar, Hoshiarpur, Sangrur, Gurdaspur, FG Sahib were discussed and Civil Surgeons were directed by *Hon'ble Health Minister, Punjab to review the programme regularly with SMOs to improve the performance of above districts.*

TU wise Analysis was reviewed, it was found that 32 TUs are poor performing and *it was directed to strengthen the TUs for better performance.*

(Action by Civil Surgeons)

Programme Officer informed the house that a review meeting of DTOs of Punjab which was convened for 25-01-2010 has been postponed.

- **PSHFW** asked the Civil Surgeon that they should *review the poor performing Tuberculosis Units (TUs) of the district and concentrate to improve the cure rate/ detection rate. (Action by Civil Surgeons)*
- **PSHFW** further asked the programme Officer that *a case be put up for fixing up the responsibility for the poor performing districts.*

(Action by Programme Officer)

2. National Leprosy Eradication Programme

The review of performance under NLEP by the various districts was discussed.

During the meeting SPO-NLEP informed the house that till November 2009 about 40% of expenditure has been incurred so far on various components of NLEP and the targets of IEC and training allotted to various districts has not been achieved. Now only two months have left in current financial year hence all *Civil Surgeons were directed to review the programme with DLOs to achieve the targets and to incur the expenditure. In this regard, recently a DO has also been written by DHS to all the Civil Surgeons (except Kapurthala and Tarn Taran)*

The districts where the no of cases is more such as Fatehgarh Sahib, Kapurthala, Amritsar, Jalandhar, Ludhiana DLOs are required to revalidate the case status.

A review meeting of DLOs is being called in the first week of February 2010 to review the programme at State level.

During the discussion Hon'ble Health Minister, Punjab informed that she will not be available on State Level function due to her pre-occupation in other programme. Therefore, the State level function at Ferozepur for 27-01-2010 has been postponed.

- **PSHFW** asked the Programme Officer to incorporate the budget column in the agenda so as to review the utilization of budget by the districts and Civil Surgeons should identify the blocks where Leprosy prevalence rate is high.
- *State level Leprosy Day function be celebrated in the first week of February, 2010. (Action by Programme Officer and All Civil Surgeons).*

3. National Blindness Control Programme

Performance of districts for the month of Dec.09 and upto is as under:-

Grading/Performance	Districts
Very Good performing Districts	Faridkot (186.8%), Amritsar (112.8%), Jalandhar (110.3%), Ludhiana (107.1%), Mohali (100.1%), Ropar (97.8%), Barnala (97.7%), Hoshiarpur (89.1%), Kapurthala (86.4%), Bathinda (86.0%)
Good performing Districts	Tarn Taran (85.3%)
Satisfactory performing Districts	Mansa (78.9%), Gurdaspur (75.3%)
Poor performing Districts	Patiala (70.5%), Fatehgarh Sahib (69.9%), SBS Nagar (62.9%), Sangrur (59.4%), Muktsar (41.5%), Ferozepur (32.7%), Moga (30.1%)

- **PSHFW** asked the Programme Officer that a *list of specialist doctors be prepared and their monthly performance be monitored.*
- He also asked the Programme Officer that *utilization of Phaco Machine be also monitored and it was decided to shift one Phaco Machine from Faridkot to Mukatsar.*
- Civil Surgeons were asked to send the *names of the doctors who required Phaco training to the Programme Officer immediately for effective utilization of Phaco Emulsification Machines.*
- Civil Surgeons of *poor performing districts were also asked to improve the performance.*
- Hon'ble HM directed that instructions be issued that *whenever NGO's organize Eye camps, a board/banner depicting the message "that the funds have been provided by the Department/ GOI" and she further stressed the need for the monitoring of NGO's work.*
- **PSHFW** instructed the Programme Officer to *visit two districts in a month so as to monitor the block wise performance/specialist doctors.*
- For clearing the backlog of NGOs payment a case be put up for taking loans from NRHM and Civil Surgeons were asked to send the *pending liabilities of NGOs 2007-08 onwards to the Programme Officer immediately. (Action by All the Civil Surgeons/ Programme Officer).*

4. IDSP

Programme Officer informed that all the districts are showing good performance as regards reporting of suspected cases of H1N1, contact cases and related information as per preparedness from the districts are concerned. He further informed that the guidelines regarding schools/ colleges and Labs have also been circulated to all the Civil Surgeons. Till date 38 deaths due to H1N1 influenza has occurred in the state and for the last week

no case have been reported. *Instructions have been issued to all the Civil Surgeons to start the early treatment of the suspected cases and follow-up with District Education Officers and keep a tab with media for activities.*

(Action by All Civil Surgeons)

PRIMARY HEALTH CARE

School Health Programme

The performance of Schools to be visited was graded as below during the month of Dec., 2009:-

Grading	Districts
Very Good performing Districts	Faridkot
Good performing Districts	Amritsar, Barnala, Bathinda, F.G.Sahib, Gurdaspur, Kapurthala, Ludhiana, Mansa, Moga, Muktsar, Sangrur, SAS Nagar, Tarn Taran
Satisfactory performing Districts	Ferozepur, Hoshiarpur, Jalandhar, Ropar, SBS Nagar
<i>Poor performing Districts</i>	<i>Patiala</i>

He further requested the poor performing district Civil Surgeons to improve their performance.

- **PSHFW** asked the Civil Surgeons to ensure that *every school was visited by 28th February, 2010 and children are checked.* He further asked the Civil Surgeons of the poor performing districts to clear the backlog of the schools to be visited.
- *Civil Surgeons were also asked to ensure the maintenance of record at the level of PHC & District level of the referred cases to PHSC hospitals. Incentive for Rural Medical Officers be transferred to SMOs immediately so as to provide incentives to the RMOs for school children check up.*
- *Hon'ble HM directed to publicize the treatment of children suffering from Cancer/ Heart diseases are given free treatment and Director General School Education be requested to identify one Nodal Officer/ Teacher in each school for persuing the cases of the children.*

(Action by Programme Officer and All the Civil Surgeons)

NATIONAL RURAL HEALTH MISSION

- Civil Surgeons were asked to ensure the utilization of funds before the close of financial year. **(Action by All Civil Surgeons)**
- Manager F&A to visit Mukatsar to sort out the problems of account matters as pointed out by Civil Surgeon. **(Action by Manager F&A)**
- Working of Gynecologists and Female Medical Officers will be monitored at DFPOs meeting scheduled in the first week of February, 2010. **(Action by All Civil Surgeons)**
- Civil Surgeons were asked to conduct the interview for the vacant posts at the District and Block levels. **(Action by All Civil Surgeons)**

National AIDS Control Programme

The following actions are required to be taken at the Civil Surgeon level:

Item No-1

1. **Integrated Counseling & Testing Centers:** *In the review under this component it was observed that the districts of Mansa, Fatehgarh Sahib, Jalandhar, Barnala, Gurdaspur, Moga, Ferozepur, Ropar, Amritsar and Ludhiana are not able to complete the testing targets given by Govt. of India. The targets of Ropar, Amritsar & Ludhiana are high because of high vulnerability of HIV/ AID in these districts. Civil Surgeons are requested to depute the staff recommended for training in time.*

(Action by Concerned Civil Surgeons).

2. **Antenatal cases:** *The districts of Gurdaspur, Bathinda, Barnala, Mansa, Tarn Taran, Moga, Ferozepur, Fatehgarh Sahib, Ropar, Jalandhar, Amritsar and Ludhiana are not able to complete the targets given for testing of Pregnant women.*

(Action by Concerned Civil Surgeons).

Item No-2

3. **Blood Safety:** *In Punjab, Voluntary Blood Donation is very low i.e only 37.9 % against the National average of 60 %. Voluntary Blood Donation should be increased in all the districts (Except Kapurthala, Patiala, Ropar, Sangrur, Fatehgarh Sahib, Barnala & Ferozepur). It was informed by the State Drugs Controller that approved License for Blood Storage Centres has been provided to only 13 Blood Storage Centres. **Hon'ble Health Minister directed that all the 25 sanctioned Blood Storage Centres may be made functional immediately.***

(Action by: Concerned Civil Surgeons).

Item No-4

4. **STI Programme:** *All the districts are not able to complete the targets given for the patients visiting STI Clinics except the district of Nawanshahr.*

(Action by: Concerned Civil Surgeons).

Item No-5

5. **Financial Management:** *Only the Civil Surgeons of District Bathinda, Ferozepur, Mansa and Sangrur have submitted Utilization certificates of some of the amount. All the Civil Surgeons are requested to direct the concerned Officers to submit UC immediately*

(Action by: Concerned Civil Surgeons).

SECONDARY HEALTH CARE (PHSC)

MD PHSC informed the core quality indicators for the month of December, 2010 as under:-

Out of 21 DHs, 04 institutions are below acceptable grade A+			
4 in Grade "A"			
DISTT.	GRADE	INSTITUTION	Reasons for low indicators
BARNALA	A	CH BARNALA (100 beds)	Report for the user charges not received till 14.1.2010 (0/10)
GURDASPUR	A	CH GURDASPUR (100 beds)	Fall of 20% in user charges hence secured 0/10.
HOSHIARPUR	A	CH HOSHIARPUR (200 beds)	Fall of 30% in user charges hence secured 0/10.
MOGA	A	CH MOGA (100 beds)	Anaesthetist required. Fall of 19% in user charges hence secured 0/10.
Out of 39 SDHs, 5 institutions are below acceptable grade A			
4 in Grade "B"			
BATHINDA	B	TALWANDI SABO (50 beds)	Major Surgeries 0/10 due to 37 major surgeries were done against the target of 100.
FEROZEPUR	B	ZIRA (50 beds)	Orthopaedician on leave, Gynaecologist on leave. It will improve.
HOSHIARPUR	B	GARSHANKAR (50 beds)	No Gynaecologist posted.
JALANDHAR	B	PHILLAUR (50 beds)	In Deliveries there are 0/10 as only 8 deliveries conducted in the current month against the target of 30.
1 in Grade "C"			
MUKTSAR	C	GIDERBAHA (50 beds)	Groupism is found in this institution. Surgeon started working.
Out of 106 CHCs, 8 institutions are below acceptable grade B			
7 in Grade "C"			
FEROZEPUR	C	KHUI KHERA (3 beds)	It will improve.
GURDASPUR	C	GHAROTA (20 beds)	In Major Surgeries and Deliveries there were 0/10 as they conducted 12 major surgeries out of 30 and only 2 deliveries out of 10.
GURDASPUR	C	B.M.KHAN (12 beds)	Posts of Medical Specialist and Gynaecologist are vacant. Two surgeons are posted there. Population is very less.
HOSHIARPUR	C	BHOL KALOTA (12 beds)	This institution is away from population.
JALANDHAR	C	APRA (30 beds)	No building is available.
SANGRUR	C	LONGOWAL (30 beds)	It will improve.
SANGRUR	C	KAUHRIAN (30 beds)	One Medical Specialist is posted. Gynaecologist is absent from last one year. Population is near about 5000 to 6000 .
1 in Grade "D"			
MUKTSAR	D	SARAWAN BODLA (5 beds)	Only one doctor posted. It is away from population. X-ray plant is required. It is desired to equip it properly.

The concerned Civil Surgeon explained the reasons for the institution falling under below acceptable grade.

- **PSHFW** asked the *Civil Surgeons of concerned institution with below acceptable grade to improve the functioning of the institution and timely submission of HMIS indicators report to the Headquarter.*

The Hospital Performance Indicators for District Hospitals were discussed in detail as under:

INDICATORS	DISTRICTS SHOWING FALL	REASONS
Admissions	Fatehgarh Sahib (-26 %)	Due to Jor Mela
	Ludhiana (-25 %)	Due to Curfew
OPD	Fatehgarh Sahib (-15 %)	Due to Jor Mela
Minor Surgeries	13 Districts showed decline	Due to Dental fortnight
Major Surgeries	Mohali (-21 %)	Due to construction work going on

Bench Marks of Specialist Doctors

37 Specialist Doctors have not achieved the benchmarks during the month of December, 2010. *Civil Surgeons were asked to call the explanation of the concerned doctors who are continuously not achieving their benchmarks be put up in their records and mention in the ACRs.*

(Action by Concerned Civil Surgeons)

- Hon'ble Health Minister had *desired that estimates should be prepared for PHC Ragra Nangal in Gurdaspur.* Similarly estimates for CD Rahon and PHC Ghugga be prepared.

(Action by PHSC)

- Civil Surgeon, Ferozepur had *desired that there is a requirement of Elisa Reader for SDH Abohar.*

(Action by PHSC)

- Civil Surgeon, Ludhiana had *put up a requirement for purchase of defibrillator and NIBP from their User Charges. The sanction for the same has not been given by the Head Office.*

(Action by PHSC)

- *Civil Surgeon, Mansa had seeked permission for purchase of Ventilator Monitor worth Rs. 1.5 lac. The reply is still awaited from Head Office.*

(Action by PHSC)

- The salary issue of Dialysis technician at CH Jalandhar to be resolved.

(Action by PHSC)

- Civil Surgeon, Muktsar informed that they did not have sufficient User Charges at CHC Badal for paying the salary of contractual staff.

(Action by PHSC)

- *Requirement of cARM for SDH Sardulgarh was put forth by Civil Surgeon, Mansa.*

(Action by PHSC)

- Phaco machine to be shifted from DH Faridkot to DH Muktsar. Five more Phaco machines to be procured for Abohar, Pathankot, Gidderbaha, DH Jalandhar and Nabha.

(Action by PHSC)

- In Bassi Pathana Boyles apparatus still not installed.

(Action by PHSC)

- *Jan Aushadhi scheme was discussed. Mr. A. K. Gupta interacted with the Civil Surgeons and discussed regarding duplicacy of medicine, discrepancy in the supplies, non availability of Cancer medicines and number of Surgical items which are still in deficit.*

(Action by PHSC/Civil)

Attendance of Medical and Para Medical

- **PSHFW** emphasize the need for checking the functioning of institutions at night. He further directed that a *column of name of the employee and designation be added in the formats who were found absent during checking. Civil Surgeons were also asked to submit the reports/ tour notes timely at the State Headquarter.*

(Action by All the Civil Surgeons)

OTHER DECISIONS

- All formalities for operationalization of *Blood Storage Units must be completed within four weeks and working of these units to be monitored on monthly basis.*
- Doctors should *maintain their own OPD register and all the columns should be duly filled.*
- *Night supervision by Civil Surgeons should be increased.*

(Action by All Civil Surgeons)

- Civil Surgeons were asked to *identify the good performing and poor performing Senior Medical Officers in their districts and a list be sent to the Hon'ble HM immediately.*
- Civil Surgeons were also asked to *send the latest posting position of SMO/MO and MO(Dental) to the State Head Quarter.*

- *Tableau depicting the various components of NRHM be displayed on Republic Day function.*
- *Orientation training to the newly recruited doctors be arranged and apprise them about the NRHM activities.*
- *Pending ACRs of the doctors be sent to the State Headquarter for considering the cases of promotion.*

Meeting ended with a Vote of Thanks to the Chair.

List of the Participating Officers

SR. NO.	NAME	DESIGNATION
1.	Sh.Satish Chandra, IAS	Principal Secretary, Health & Family Welfare, Punjab
2.	Smt.Raji P.Srivastava, IAS	MD PHSC
3.	Dr. S.P.S Sohal	Director Health & Family Welfare
4.	Dr. J.P. Singh	Director Family Welfare
5.	Dr.Ashok Nayyar	Director Health Services(S.I.)
6.	Sh.Gurdeep Singh	Addl. Secretary, Health
7.	Sh.Mukhtiar Singh Mann	Under Secretary, H & FW
8.	Dr.Lehmber Singh	Civil Surgeon Amritsar
9.	Dr.Chander Shekhar	CS Barnala
10.	Dr.Neelam Bajaj	CS Bathinda
11.	Dr.Kakkar	CS Faridkot
12.	Dr.Dalip Kumar	CS Ferozepur
13.	Dr.Satwinder Bhalla	CS F.G. Sahib
14.	Dr.H.S.Batra	CS Gurdaspur
15.	Dr.S.K.Gupta	CS Hoshiarpur
16.	Dr.Swaran Singh	CS Jalandhar
17.	Dr.Ranbir Singh	CS Kapurthala
18.	Dr.Maninder Singh	CS Ludhiana
19.	Dr.Pritpal Singh	CS Mansa
20.	Dr.Tejinder Gupta	CS Moga
21.	Dr.Tirath Ram Goyal	CS Mukatsar
22.	Dr.J.R.Chauhan	CS Nawanshahar (SBS Nagar)
23.	Dr.S.L.Mahajan	CS Patiala
24.	Dr.Tejinder Gupta	CS Ropar
25.	Dr.Chandan Jeet Singh	CS Sangrur
26.	Dr.P.K.Shridhar	CS SAS Nagar
27.	Dr.Kamaljit Kaur	CS Tarn Taran
	and Programme Officers	