

Proceedings of the Civil Surgeon's Conference held under the Chairpersonship of the Hon'ble Health & Family Welfare Minister Punjab on 29-7-2010 at Parivar Kalyan Bhawan, Sector 34-A, Chandigarh

List of the participants is annexed.

Important Decisions taken in the meeting are as under:

1. **Absenteeism:** If an employee remains absent for more than 7 days then it should be reported to the State Headquarter and if this is not done then the concerned Civil Surgeon will be held responsible. **(Action by All the Civil Surgeons)**
2. **Surprise Checking:** Health institutions be checked every week at all levels by conducting surprise & random checking. **(Action by All the Civil Surgeons)**
3. **Maintenance of Headquarters:** SMOs & Civil Surgeons should maintain their Head Quarters. In case of leave, prior permission of DHS be sought and copy to the respective Deputy Commissioner. **(Action by All the Civil Surgeons)**
4. **Adjustment of Sweepers & Class IVs:-**Sweepers & Class IV staff be adjusted in District Hospitals, SDHs & CHCs, as discussed in the previous meeting. **(Action by All the Civil Surgeons)**
5. **Annual Confidential Reports:** ACRs of all employees be recorded & certificate be given by 15th Aug., 2010 that ACRs of employees have been recorded. **(Action by All the Civil Surgeons)**
6. **4-9-14 Cases:** All pending cases of Medical Officers for 4-9-14 for step up be dealt immediately & it will be reviewed in the next Civil Surgeons Conference. **(Action by All the Civil Surgeons)**
7. **Cleanliness:** Cleanliness be observed in all the institutions by weeding out grass in the periphery of the institution. **(Action by All the Civil Surgeons)**
8. **Signage:** Boards depicting names of the institutions be repainted if required & installed at the proper place and a certificate be obtained from the Senior Medical Officer in this regard. **(Action by All the Civil Surgeons)**
9. **Unserviceable items:** The items which are unserviceable be identified & condemned as per rules and certificate be obtained from the Senior Medical Officers every month that no unserviceable items are lying in their institutions. **(Action by All the Civil Surgeons)**
10. **Monthly Meeting of SMOs:** All Civil Surgeons should ensure effective monthly meeting with SMOs as discussed here & advance date of meeting be intimated to this office, so as participation by an officer of the Head Quarter in this meeting may be ensured. **(Action by All the Civil Surgeons)**
11. **Inspections:** All inspections conducted by the Civil Surgeons & the Programme Officers should be on the proforma circulated by this office and copy of the inspection report on proper format be sent to this office by 5th of every month. **(Action by All the Civil Surgeons)**
12. **Independence Day Celebration:** Independence Day is to be celebrated as celebrated last year. Detail guidelines are being issued. Camps for pregnant mother & children be organized at slum areas, CHCs, Sub-Division Hospitals & District Hospitals level and report of the camps be sent to this office. **(Action by All the Civil Surgeons)**
13. **Availability of Medicines:-** Medicines available at PHCs & other institutions be regularly monitored & surplus medicine available in the institution may be shared with the institution where no medicine available. Medicines be procured judiciously. **(Action by All the Civil Surgeons)**
14. **Fogging Operations:** Civil Surgeons should ensure fogging in the flood affected areas. Rapid Response Teams be activated to control any kind of epidemics. **(Action by All the Civil Surgeons)**

15. **Transport Money:** Board/ Wall Paintings should be displayed at all institutions regarding guidelines of transport money under NRHM. **(Action by All the Civil Surgeons)**
16. **Verification of Deliveries:-** Deliveries conducted at PHCs/ CHCs be re-verified randomly every month by all concerned officers. **(Action by All the Civil Surgeons)**
17. **Untied Funds:** Instructions be issued for the proper maintenance of untied funds and Block Accountants and District Account Officers must check the proper maintenance of accounts. **(Action by All the Civil Surgeons)**
18. **Anomalies in the ANMs Pay:** A case be put up for rectification of anomalies in the pay of ANMs under 2211 Head. **(Action by All the Civil Surgeons)**
19. **Availability of ANMs:-** Every Sub Centre should have one ANM and Sub Centre with more than 6000 population must have additional ANMs. **(Action by All the Civil Surgeons)**
20. **Standard list of Medicines:** A list of medicines to be available at PHCs and CHCs be prepared. **(Action by DFW)**
21. **Delivery Register:** A column of HIV status be added in delivery register and registers be got reprinted. **(Action by All the Civil Surgeons)**
22. **Supply of Kit A and B:** All Civil Surgeons should ensure that combination of Kit A and Kit B is issued to the ANMs and a certificate be taken from the Senior Medical Officer for its compliance. **(Action by All the Civil Surgeons)**
23. **Supply from Govt. of India:** Any kind of supply received directly from Govt. of India should be taken up by the Civil Surgeons themselves and supply vans/ trucks are cleared as soon as possible. **(Action by All the Civil Surgeons)**
24. Wide publicity be given through print media of any suspension or sealing of Ultrasound Centres. **(Action by All the Civil Surgeons)**
25. **Camps:** All Civil Surgeons should organize one camp in a week in their respective districts to improve the performance institutional deliveries. **(Action by All the Civil Surgeons)**
26. **MLCs:** All Civil Surgeons should ensure that no false MLCs be issued in their districts otherwise the concerned Civil Surgeon be held responsible. **(Action by All the Civil Surgeons)**

Regular agenda was discussed and decisions taken are as under:

1. Janani Suraksha Yojna

Performance of the Districts for the Month of June 2010 is as under:-

Grading	Districts
Very Good performing Districts	F.G. Sahib (29.85%), Bathinda (29.39%), Faridkot (28.33%), Ferozepur (27.17%), Muktsar (24.46%), Roopnagar (24.26%), Mansa (23.52%),
Good performing Districts	SAS Nagar (22.60%), Moga (22.25%), Hoshiarpur (22.07%), Jalandhar (21.49%)
Satisfactory performing Districts	Amritsar (19.96%), SBS Nagar (19.91%), Kapurthala (19.44%), Patiala (18.92%), Gurdaspur (18.16%)
Poor performing Districts	Ludhiana (17.05%), Sangrur (15.11%), Tarn Taran (14.94%), Barnala (14.00%)

- **PSHFW** asked the Civil Surgeons of the deficient/ poor performing districts to improve the performance by reviewing with the Block SMOs. **(Action by Civil Surgeons of poor performing districts/ Programme Officer).**

- All payments to the beneficiaries must be paid immediately and funds be provided to the medical colleges hospitals, ESI hospitals and other institutions as decided earlier.

2. Family Welfare Programme

Performance of the Districts for the Month of June 2010 is as under:-

Grading	Districts
Very Good performing Districts	Mansa (41.03%) Bathinda (39.17%), Mukatsar (33.75%), Amritsar (31.73%), Faridkot (31.62%), Jalandhar (31.00%), Sangrur (30.90%),
Good performing Districts	Ferozepur (29.63%), Barnala (27.25%), Roopnagar (26.38%), Mohali (26.07%)
Satisfactory performing Districts	Hoshiarpur (25.65%), F.G. Sahib (25.62%), Ludhiana (24.99%)
Poor performing Districts	Kapurthala (23.16%), Moga (23.13%), Patiala (21.85%), SBS Nagar (18.35%), Tarn Taran (14.68%), Gurdaspur (13.23%)

- **PSHFW** asked the Civil Surgeons of the poor performing districts to improve the performance by holding Camps and create awareness of the programme. He further asked the Programme Officer that a list of doctors who have performed reasonably good for the last few years be prepared. **(Action by All the Civil Surgeons/ Programme Officer)**

He further laid more stress on the improvement in the performance of NSVs and spacing methods of IUD. Civil Surgeons were also asked to ensure the sample checking of eligible couples who have adopted permanent and spacing methods during the month so as to count the correct information as per record. **(Action by All the Civil Surgeons/ Programme Officer)**

Shortage of supply of IUD was reported by some the Civil Surgeons, DFW was asked to look into the matter. (Action by DFW)

(Action by DFW).

3. Revised National Tuberculosis Programme

Dr. Satdev Saini, State Programme Officer informed that the districts were ranked below during the month of June, 2010.

Grading	Districts
Very Good performing Districts	Amritsar, SBS Nagar, Roopnagar, Tarn Taran, Faridkot
Good performing Districts	Bathinda, Patiala, Barnala, Gurdaspur, Kapurthala
Satisfactory performing Districts	Sangrur, Ludhiana, Moga, Muktsar, Hoshiarpur
Poor performing Districts	Mohali, Mansa, Fatehgarh Sahib, Jalandhar, Ferozepur

Programme Officer further conveyed that vacant posts of all categories under this programme will be advertised shortly. It was also stressed by the Programme Officer that Cotrimaxazole Preventive Treatment (CPT) is being given to the patients at all district level under the TB-HIV Intensified Package.

- **PSHFW** asked the Civil Surgeons of the poor performing districts to improve their performance by reviewing the programme regularly with the Senior Medical Officers. He also asked the Programme Officer to add the referral column in the review performance and monitor it institution wise. **(Action by all the Civil Surgeons of Poor Performing Districts/ Programme Officer).**

4. IMMUNIZATION:

AEFI Episode Fatehgarh Sahib: All Civil Surgeons to take appropriate corrective action based on district and State level AEFI investigation report following DPT and TT Injections in district Fatehgarh Sahib.

Deep Freezer and ILR equipment status: As per guidelines, each vaccine storage points should have at least one ILR and one DF. All Civil Surgeons/ DIOs to review the status of ILR/DF equipment at each vaccine storage points and provide the desired information as per the format sent by the Programme Officer to the Civil Surgeons and both soft and signed hard copy to reach the State EPI Officer by the 07 Aug., 2010.

- **PSHFW** asked the Programme Officer to visit two priority districts and provide feedback on observations / findings and Civil Surgeons were also emphasized to implement the instructions circulated by the Programme Officer for the implementation of immunization PIP. **(Action by Civil Surgeons)**

5. Blindness Control Programme

Performance of districts for the month of June 2010 is as under:-

Grading	Districts
Very Good performing Districts	Faridkot (189.3%), Jalandhar (119.3%), Amritsar (116.9%), Mohali (117%), Kapurthala (103.6%), Bathinda (92.2%)
Good performing Districts	Gurdaspur (84.6%), Patiala (77%), Ludhiana (76.2%)
Satisfactory performing Districts	Tarn Taran (63.7%), Hoshiarpur (59.5%), Barnala (59.5%)
Poor performing Districts	Ferozepur (49.6%), Sangrur (47.8%), Moga (47%), Muktsar (44.9%), SBS Nagar (39.1%) Mansa (38.6%), Fatehgarh Sahib (25.8%), Ropar (22.6%)

- **PSHFW** asked the Programme Officer that Phaco training to Eye specialists be given. He further emphasized that recruitment of Ophthalmic Officers and Eye Counselors on contract basis as per GOI policy be got expedited. Performance of Phaco Machines of Districts Faridkot, Patiala & Hoshiarpur was assessed poor, Civil Surgeon of these districts should pay more attention and make arrangement for improvement of it. **(Programme Officer/ Civil Surgeons)**
- Eye specialists be posted in Distt Mansa where only one eye specialist is there & MKH Patiala where Eye specialist is on long leave.
- Purchase of ophthalmic equipments for RIO, Amritsar and GMC Patiala under National Programme for Control of Blindness be got expedite from PHSC. **(Programme Officer/M.D PHSC/MD NRHM)**

6. IDSP

Programme Officer emphasized that the IEC activities and awareness among the masses was the key point, besides surveillance to control the diseases through curative and preventive measures.

The preparedness regarding H1N1 in respect of logistics, medicine etc. of each district was discussed during the meeting, as fresh cases had started reported from Southern States and even from Delhi, UP etc. and one had been reported positive last week from Punjab also. All the medicines etc required for the H1N1 cases are available in sufficient quantity in the State.

- Control Rooms should be operative and number of Control Room and District Nodal Officer should be displayed. **(Action by Civil Surgeons)**
- The guidelines regarding categorization for Swine Flu (H1N1) were circulated and instructions were given to Civil Surgeons to distribute and disseminate the same in their respective districts to all medical and para medical staff. **(Action by Civil Surgeons)**

- Rapid Response Teams (RRTs), already formulated in all the districts, will be activated. (**Action by Civil Surgeons**)
- The preparedness regarding isolation wards and ventilators was also discussed for any emergent situation arising due to H1N1. It was again emphasized that Isolation Wards should be kept ready as per guidelines already issued with identification of dedicated staff to be put on duty. The ventilators identified should be for isolation wards and kept ready for use. The O.T. ventilators should be used only in operation theatres. (**Action by Civil Surgeons**)
- During the meeting vaccination of health personnels for H1N1 was discussed and it was emphasized that all the health personnels who come in direct contact with patients should be vaccinated. Already 19400 doses were available in the State of which only 14000 have been utilized till now. There was need of spreading the message of vaccination to health personnels.
- In view of the one case of H1N1 at Jalandhar *Civil Surgeons were advised to be vigilant and ready for any upcoming situation arising due to H1N1. In this regard all the Influenza Like Illness (ILI) cases should be examined in the screening area of hospital.*

7. National Vector Borne Diseases Control Programme

Dr. Jyotinder Kaur Mander, Deputy Director informed that 1409353 Blood slides were collected (92%) out of which 228 were positive cases and 2 were PF cases. She further informed the performance of collection of blood slides in the districts as under:-

1. **MALARIA:** Blood Slide Collection of the fever cases was discussed. It was told that during the month of June 287176 blood slides were collected throughout the State which was 103% of the target and upto June 2010, 1409353 blood slides have been collected so far which is 92% of the target. The following are the Districts whose achievement of blood slide collection is less than the target for the month of June 2010:

S.No.	District	Monthly Target	Achievement	Shortfall	%age of Achievement
1	Moga	10151	4614	5537	48%
2	Amritsar	26040	20282	5758	78%
3	Fatehgarh Sahib	5834	4586	1250	79%
4	SAS Nagar	9386	7791	1595	83%

The following are the districts whose achievement is less than the target upto the month of June 2010:

S. No.	District	Target upto June 2010	Achievement upto June 2010	Shortfall	%age of Achievement
1.	Moga	52446	24691	27755	47%
2.	Patiala	93447	70540	22907	71%
3.	Fatehgarh Sahib	30144	21341	8803	67%
4.	Faridkot	30573	25459	5114	78%
5.	SAS Nagar	48496	40620	7876	79%
6.	Amritsar	134540	124659	9881	87%
7.	Kapurthala	47635	39847	7788	79%
8.	Ferozepur	108891	96785	12106	84%

It was stressed that blood slide collection of all the fever cases under active and passive surveillance should be increased so that the target of ABER (Annual

Blood Examination Rate) of 11% is achieved by the State and all the fever cases are brought under surveillance for early diagnosis and treatment of Malaria.

2. **DENGUE:** It was informed by the DDM that till date no suspected or confirmed case of dengue has been reported in Punjab. It was also told that the diagnostic kits are available in all the Sentinel Surveillance Hospitals of Punjab.

3. **WATER SAMPLES:** It was informed that each district has been assigned a minimum target of 5 water samples per block per month. The following are the districts which have achieved less than the target:

District	Monthly Target	Target upto June 2010	Achievement during June 2010	Achievement upto June 2010	Achievement %	
					During Month	Upto Month
Tarn Taran	50	300	41	214	82%	71%
Ropar	20	120	16	96	80%	80%
Shaheed Bhagat Singh Nagar	25	150	18	125	72%	83%

4. **WATER BORNE DISEASES:** The following diseases were discussed:

i) **Cholera:** One case of Cholera has been reported in District Amritsar. Health Measures were taken and situation is under control.

ii) **Gastroenteritis:** The following districts have reported more cases of Gastroenteritis:

District	Cases during June 2010	Cases upto June 2010	Deaths
Ludhiana	33	224	Nil
Shaheed Bhagat Singh Nagar	15	107	Nil
Ferozepur	2	52	Nil
Gurdaspur	2	35	Nil

iii) **Hepatitis A & E:** The following districts have reported more cases of Hepatitis A & E:

District	Cases during June 2010	Cases upto June 2010	Deaths
Fatehgarh Sahib	11	62	Nil
Ludhiana	7	17	Nil
Mansa	5	21	Nil
Muktsar	3	30	Nil

- It was stressed that after floods and rains the cases of water borne disease increase so the *Civil Surgeons should activate the Rapid Response Teams to investigate and control any outbreak related to Water Borne Diseases.*
- *Water Samples and food samples should be taken from the affected areas and awareness should be imparted to people regarding safe water and sanitation. Wherever the water samples fail, the concerned departments like Local Govt. or Water Supply and Sanitation as well the Deputy Commissioner should be informed and measures should be undertaken to provide safe water to the residents. (Action by Civil surgeons)*
- It was informed that funds have been released for flood affected areas to various districts. *The utilization of these funds should be done as the norms of the Punjab Government and the utilization certificate should be submitted in time. (Action by Civil Surgeons)*

- Fever surveys of the flood affected areas should be conducted and insecticides are to be sprayed as per the technical requirement and awareness should be imparted to the public regarding prevention of the communicable diseases.
- Daily and timely reporting was stressed in the last.

(Action by All the Civil Surgeons/ Programme Officer)

8. School Health Programme

The performance of the districts with regard to schools visited was graded as below during the month of June, 2010:-

Grading	Districts
Very Good performing Districts	Muktsar, Patiala, Faridkot, Ludhiana, Gurdaspur, Jalandhar, Moga, Barnala
Good performing Districts	Kapurthala, Ropar, Bathinda, Ferozepur
Satisfactory performing Districts	F.G. Sahib, Mansa, Hoshiarpur, Amritsar
Poor performing Districts	Tarn Taran, SAS Nagar, Sangrur, SBS Nagar

- **PSHFW** asked the Civil Surgeons to clear the backlog of the schools to be checked. Letters to complete training related to eye and teeth to one teacher (Nodal Officer) in each Govt. and Govt. Aided schools in Punjab in August month have been dispatched and it should be completed as per schedule. **(Action by Civil Surgeons)**
- Free Thallasemia disease treatment of school children have been started by the Govt. and budget for this is being given to six thellasemic societies.
- Iron Folic Acid tablets (big and small), Albendazole tablets, Scabies Lotion and medical kits orders have been given and these will be supplied shortly to districts.
- School Health Coordinators at State level and at the district level have been appointed.
- Pamphlets relating to free services to school children, school health check up card, referral card have been got printed and will be sent shortly to districts.

(Action by Programme Officer and All Civil Surgeons).

9. Intensive Dental Health Care Programme

PSHFW asked the Programme Officer that any type of mismatching of doctors and dental chairs be reported. He also asked that doctors not meeting the norms be identified.

10. PNDT ACT

- **PSHFW** asked all the Civil Surgeons to improve implementation of the PNDT Act by regular inspections of the ultrasound centres including sealed ultrasound centres.
- Civil surgeons were also asked to hold regularly quarterly meetings and intimation to the programme officers. Programme Officer was also asked to update the regular information of suspension/ court cases and wide publicity be given through print media.

(Action by Programme Officer and All Civil Surgeons).

11. Drug Control Organization

- 1) Assistant Drug Controller, Punjab requested the Civil Surgeons to arrange the joint inspections regularly in their respective districts.

- 2) **Hon'ble HM** ordered that required number of computer and computer operators be provided to the officers of Drugs Control Organization.
- 3) **PSHFW** asked the ADC that status of conviction/ punishments in the court cases under Drugs & Cosmetics Act, 1940 w.e.f. 1.1.2010 be sent to their office. He also directed to intimate that from how many persons/ firms the drugs have been seized in the month of June, 2010 and action taken thereof.
- 4) Assistant Drug Controller requested the authorities to provide sufficient number of record keepers for Drug Branch for speedy disposal of cases.
- 5) DHS proposed that he may be intimated, if pharmacist can be posted in the Drugs Control Organisation for maintenance of records.

12. Online Updation of OPD

Civil Surgeons were asked for regulating the Daily OPD and DPM be instructed that OPD Should be entered on the Same Day upto 5:00 PM

- In Case of OPD not Filled up on regular Basis then the concerned SMO/BSA will be held responsible.
- DPM Should be asked to present the daily OPD report to the Civil Surgeon on Daily Basis.
- Update the contact details/doctors phone number/BSAs Contact Details etc.
- *Online entry of Daily OPD should be cross checked by the institutes actual OPD and report should be submitted on weekly basis by the CS/DFPO/DPM to the State Headquarter.*

13. Prevention of Food Adulteration

- Pending Court cases must be launched immediately and all Civil Surgeons should monitor the launching of court cases on time.
- Sample be seized as per norm and loose samples be taken with more stress be laid on milk samples.

(Action by Civil Surgeons/ Programme Officer)

14. PHSC

Hospital Performance Indicators

The hospital performance indicators relating to the activities performed in District Hospitals, Sub Divisional Hospitals and Community Health Centres for the month of June 2010 were reviewed in comparison with that of the corresponding period of the last year i.e. June 2009 and previous month of the same year i.e. May 2010. The Activity indicators, Clinical and Diagnostic indicators of all the District Hospitals were discussed separately in detail.

Indicators of most of the districts showed increasing trend except Nawanshahr and Patiala.

(Action to be taken by DMC/Civil Surgeons)

Grading

The Agenda for the Core Quality for the month of June 2010 was discussed. Following points were highlighted:-

GRADINGS AT A GLANCE: COMPARISON										
May 10 AND June 2010										
TYPE OF HOSPITAL	A+		A		B		C		D	
	<i>May-10</i>	<i>June -10</i>	<i>May-10</i>	<i>June-10</i>	<i>May-10</i>	<i>June-10</i>	<i>May-10</i>	<i>June-10</i>	<i>May-10</i>	<i>June-10</i>
DISTRICT HOSPITALS (21)	19	20	2	1	0	0	0	0	0	0

SUB DIVISIONAL HOSPITALS (39)	24	23	12	14	2	1	1	1	0	0
COMMUNITY HEALTH CENTRES (106)	47	39	47	51	11	15	1	1	0	0

Out of 21 DHs, 1 institutions are below acceptable grade A+		
1 in Grade "A"		
NAWANSHAHR	1	NAWANSHAHR
Out of 39 SDHs, 2 institutions are below acceptable grade A		
1 in Grade "B"		
FEROZEPUR	1	ZIRA
1 in Grade "C"		
MUKTSAR	1	GIDERBAHA
Out of 106 CHCs, 1 institutions are below acceptable grade B		
1 in Grade "C"		
MUKTSAR	1	SARAWAN BODLA

All the CS/DMC were told to look especially for the institutions falling in grade C & D. They will conduct joint tours in there institutions and submit the report regarding low grading by 30th of every month.

Benchmarks

The benchmarks of all the Specialist Doctors who did not achieve the targets during the month of June 2010 were discussed. There were 30doctors in the state whose achievement was less than 100%. *The Civil Surgeons were directed to call the explanation of the doctors and ask them to improve their performance.*

(Action to be taken by DMCs/ Civil Surgeons)

15. NATIONAL AIDS CONTROL PROGRAMME

Item No-1

- 1. Integrated Counseling & Testing Centers:** In the review under this component it was observed that the *districts of Ferozepur, Gudaspur, Mansa, Tarn Taran, Barnala, Ludhiana, Sangrur, Muktsar, Moga, Hoshiarpur, Jalandhar, Fatehgarh Sahib, Faridkot & Mohali are not able to complete the testing targets given by Govt. of India.*

(Action by: Concerned Civil Surgeons).

- 2. Antenatal cases:** *The districts Tarn Taran, , Ferozepur, Gurdaspur, Mansa, Faridkot, Barnala, Jalandhar, Moga, Muktsar, Sangrur, Hoshiarpur, Fatehgarh Sahib, Ludhiana & Mohali are not able to complete the targets given for testing of Pregnant women.*

(Action by: Concerned Civil Surgeons).

Item No-2

- 3. Blood Safety:** In Punjab, *Voluntary Blood Donation is 52.20 % against the State target of 75 %. Voluntary Blood Donation should be increased in the districts- Mohali, Amritsar, Ludhiana, Hoshiarpur, Jalandhar, Bathinda, Muktsar, Gurdaspur, Nawanshahr, Moga, Faridkot, Tarn Taran, Fatehgarh Sahib & Ferozepur.*

(Action by: Concerned Civil Surgeons).

Item No-4

- 4. STI Programme:** *All the districts are not able to complete the targets given for the patients visiting STI Clinics.*

(Action by: Concerned Civil Surgeons).

Item No-5

- 5. Financial Management:** Only the Civil Surgeon of District Bathinda has submitted Utilization certificates of some of the amount. *All the Civil Surgeons are requested to direct the concerned Officers to submit UC immediately.*

(Action by: Concerned Civil Surgeons).

6. **Opioid Substitution Therapy Centre (OST) Programme:** *5 OST centres will be started soon in Punjab in districts- Tarn Taran, Jalandhar, Gurdaspur, Ludhiana & Amritsar.*

16. TRAINING

1. Trainings at the district level should be conducted strictly according to the training calendar already provided.
2. The trainings scheduled during April, May and June 2010 which could not be conducted due to delayed release of funds should be conducted at the earliest with communication of proposed dates to the State headquarters
3. Reports of the trainings conducted (**PHYSICAL AS WELL AS FINANCIAL**) during the month should be sent to the Programme Officer (Training) through email trgpbnrhm@gmail.com by 5th of the next month. The report should also include the names of the persons trained, their place of posting and service no. if any.
4. All districts were requested to send detailed information of all staff during the month of month of May 2010 in order to create a database of trained manpower. However, even after two months and several reminders through email only three districts Faridkot, Gurdaspur and Sangrur have sent the report. Others are requested to kindly send the report at the earliest.
5. Next batch of Life Saving Anaesthesia Skills Training starts at CMC & H, Ludhiana, DMC & H, Ludhiana and GGS Medical College, Faridkot from 2nd August, 2010.
6. Life Saving Anaesthesia Skills Tier III examination for the Medical Officers who have completed 18 weeks' training is to be held on 10-11 August, 2010 at CMC & H Ludhiana.
7. Navjat Shishu Suraksha Karyakram Training of Trainers would be conducted shortly at Gian Sagar Medical College, Banur and CMC & H, Ludhiana. All districts are requested to identify 4 Paediatricians each for this training to be held in 2 batches only. (**Action by the Civil Surgeons**).

Meeting ended with a Vote of Thanks to the Chair.

LIST OF THE PARTICIPATING OFFICERS

SR. NO.	NAME	DESIGNATION
1.	Sh.Satish Chandra, IAS	Principal Secretary, Health & Family Welfare, Punjab
2.	Smt.Raji P.Srivastava, IAS	MD PHSC & NRHM
3.	Dr. J.P. Singh	Director Health & Family Welfare
4.	Dr.Ashok Nayyar	Director Family Welfare & Director Health Services(S.I.)
5.	Sh.Mukhtiar Singh Mann	Deputy Secretary, H & FW
6.	Dr.Chandanjit Singh Kundal	CS Amritsar
7.	Dr.Bhag Mal	CS Barnala
8.	Dr.I.D.Goel	CS Bathinda
9.	Dr.Harjit Bharti	CS Faridkot
10.	Dr.Kamaljit Singh Kakkar	CS Ferozepur
11.	Dr.Reena Sandhu	CS F.G. Sahib
12.	Dr.Dalip Kumar	CS Gurdaspur
13.	Dr.S.K.Gupta	CS Hoshiarpur
14.	Dr.Chander Mohan	MS Jalandhar
15.	Dr.Harvinder Singh	CS Kapurthala
16.	Dr.Satwant Bhalla	CS Ludhiana
17.	Dr.Pritpal Singh	CS Mansa
18.	Dr.Kulwant Singh	CS Moga
19.	Dr.Tirath Ram Goyal	CS Mukatsar
20.	Dr.Rakesh Gupta	CS Nawanshahar (SBS Nagar)
21.	Dr.S.L.Mahajan	CS Patiala
22.	Dr.K.C.Goyal	CS Ropar
23.	Dr. Chawla	ACS Sangrur
24.	Dr.P.K.Shridhar	CS SAS Nagar
25.	Dr.Kalsi	CS Tarn Taran
26.	Dr.Jatinder Kaur Med. Supdt.	MKH Patiala
27.	Dr. R.P.Singh	Chemical Examiner, Kharar
28.	and Programme Officers	