

Minutes of Meeting Civil Surgeon Conference 25/9/2010

On dated 25/9/2010 Civil Surgeon Conference held under the Chairpersonship of Hon'ble Health Minister Prof. Lakshmi Kanta Chawla at Parivar Kalyan Bhawan, Sector 34-A, Chandigarh

Director Health & Family Welfare Dr.J.P. Singh welcome the Principal Secretary Health & Family welfare, Mission Director, NRHM and Managing Director Punjab Health Systems Corporation and Civil Surgeons.

Conference started with the discussion of Agenda of PHSC, MD PHSC discussed the agenda points with Civil Surgeons. After agenda items of PHSC, MD NRHM started discussion of NRHM Agenda.

Before taking agenda items point wise MD NRHM discussed some important issues.

1. **Mobile Phone Trainings** – Mobile application training has finished in 13 districts and in the meeting it was asked to send the report through mobile application but reports are not sent through mobile. So Civil Surgeons are requested to complete the mobile application training in their respective district and ask the ANM to send the report through Mobile. Where the training is not completed get the training completed and ensure the all ANMs are sending report through mobile.

(Action by All Civil Surgeons)

2. **Maternal Death Review** – TOT for Maternal Death Review training was given and it was asked to complete the training in the districts but few district has completed the training. So all Civil Surgeons should take personal interest to complete the trainings and ensure the implementation of MDR. Civil Surgeon were asked to take the action as per following points –
 - i) To appoints nodal officers at district level.
 - ii) To constitute MDR Committee at different level.
 - iii) Schedule of District level & Block level trainings

- iv) Daily reporting, monthly reporting performa, other reporting performas & register are printed and distribution to all the district. Civil Surgeons are asked to ensure that all the performa & register are distributed upto the lower level.

(Action by Civil Surgeons)

MD NRHM also told to the Civil Surgeons that on line performa is being prepared and then the complete reports will be sent through the online system. In the next meeting online report will be discussed

(Action by Puneet Sethi, System Analyst)

Principal Secretary Health and Family Welfare asked the DFW that MDR register is being maintained or not at State level as Civil Surgeon Mukatsar said that he has sent the reports of 4 Maternal death to State, but the register is still not being maintained. Dr. C.S. Brar Maternal Health Specialist said that nodal officer at State level in the office of DHS is also to be nominated which is still not nominated. So PHS asked DFW to personally monitor the MDR. Appoint nodal officer at State Level and register must be maintained also.

(Action by DFW)

MOTHER & CHILD TRACKING SYSTEM

- Proformas for Mother & Child Tracking was sent to all the districts and was asked to send the reports monthly but report are not regularly coming from districts. No districts has sent the report for the month of August.
- For the month of July, reports are not received from Ludhiana, Moga, Mohali and Tarn Taran.
- Mohali has not sent even a single report till today.
- It should be taken Ageda item of SMO's meeting at District.
- Civil Surgeons should ensure that every ANM is sending the report.

(Action by All Civil Surgeons)

RCH- CAMP

According to PIP of 2010-11 there is provision of 200 RCH Camps to be organized. Guidelines to organize the camps are sent to all the districts. Dates for camps for the month of September was sent to all the districts last month but no report of RCH Camp have received from any districts. Civil Surgeons were also asked to send the dates of RCH Camps for the next 6 months. No report has received from any district till date.

PSH said that this will be the agenda item for the next Civil Surgeon Conference & will be discussed in detail.

INSTITUTIONAL DELIVERIES

- Performance of Institutional Deliveries reviewed by PSHFW and noted that at many places work done by doctors and Staff Nurses in 24x7 PHCs is zero and at some places the benchmarks are not achieved by the FMO and Staff Nurses so PSHFW suggested action against the FMOs and Staff Nurses by MD-NRHM
- PSHFW asked the Civil Surgeon to look into the reasons where the deliveries are decreased as compare to the last year performance and where the deliveries are not started yet specially 24x7 PHCs. They should prepare a action taken report to improve the deliveries in their districts.
- District wise detailed performance report deliveries in respect of institutions and gynaecologist and Medical Officer (Female) is attached herewith that can be seen from NRHM Website.

(Action by All Civil Surgeons)

Mobile Medical Unit (MMU)

The progress of MMU is reviews and noted -

- All the MMUs are functioning well but in District Bathinda, Hoshiarpur, Muktsar and Patiala daily average OPD number is less than 50.
- X-Ray machine are working in all the MMUs but performance of X-ray is less than 30 during the month are in Districts Amritsar (Both MMUs), Bathinda (Both MMUs), Fatehgarh Sahib, Ferozepur, Gurdaspur, Jalandhar, Kapurthala, Ludhiana, Mansa, Moga, Nawanshahar and Patiala.
- The performance of lab test is less than 200 test during the months are in Districts Barnala, Ludhiana and Mansa (MMU-2).
- All concerned Civil Surgeons are asked to look into the matter to increase the performance.

(Action taken by concerned Civil Surgeons)

ASHA

A) Selection/Accreditation of ASHAs:-

In spite of repeated request the selection of ASHA is not completed in 14 districts i.e. Amritsar, Barnala, Bathinda, Ferozepur, Kapurthala, Hoshiarpur, Jalandhar, Ludhiana, Mansa, Mukatsar, Moga, SBS Nagar, Patiala and Taran Tarn. In this regard, directions were given to the Civil Surgeons by worthy M.D. NRHM that if the existing/present No. of ASHAs are sufficient for their district then they should send the certificate to the State Head Quarter that ASHA already selected is sufficient and no more ASHA is to be selected, otherwise complete the selection of ASHAs as per targets without any delay.

(Action by concerned Civil Surgeons)

Incentives to ASHA:-

It has been noticed that no timely payment of incentives is being made to ASHAs. Instructions were already given to the Civil Surgeons to disburse the backlog incentives but still some incentives are lying pending for disbursement. Instructions were given to all the Civil Surgeons to clear the backlog at the earliest and send the certificate through Civil Surgeon that no backlog incentives are pending for payment. Directions were also given to all the Civil Surgeons to make sure that concerned Community Mobilizer will maintain the individual record of each ASHA regarding their component wise earnings to analyse the performance of each ASHA for every month and will be responsible to send the individual report to the State Head Quarter. Civil Surgeons were also directed to promote the participation of ASHA in various health activities. So that in near future their earnings can be enhanced. MD NRHM directed to Civil Surgeons to ensure the timely payment, according to the guidelines. ANM will keep the record of each ASHA's incentive on one format. The copy of the format will be sent by ANM to the Block for payment. One duplicate copy of the received incentive/month will be kept by concerned ASHA. However the training of ASHA for module 2,3,4 is complete but still in some district there are some ASHA who have not attended the meeting

(Action by Block SMOs)

B) Training to pending ASHAs on Module – 2nd, 3rd & 4th:-

In District Ropar, Mukatsar and Taran Tarn training was given to all the ASHAs and 100% ASHAs are trained in Module-2nd, 3rd & 4th. Civil Surgeons were instructed to make sure that within the period of 15 days training should be given to all the pending ASHAs who have not attend the training earlier and also send the completion report to the State Head Quarter.

(Action by DFPO & Civil Surgeons)

FINANCE:

Up to August in 5 months 42% of the PIP should be spent ideally but most of the Districts have spent between 20% - 28% of the PIP. The utilization shown by the following Districts are very low:

SN	District	% Utilization against PIP of F/Y 2010-11
1	Ferozepur	19.32
2	Gurdaspur	17.98
3	Ludhiana	19.67
4	Mohali	14.54
5	Muktsar	16.70
6	Ropar	19.41
7	Tarn Taran	15.52

The monthly expenditure report for the M/o August has not been received from the District Mohali and Muktsar.

(Action by Civil Surgeon Mohali & Muktsar)

The Institute wise utilization up to M/o August of mandatory grants like UF/AMG and grant for Rogi Kalyan Samities have been analyzed and it was found that even after 5 months; most of the institutions have not yet started using the grants. Therefore, a letter has been sent under the signatures of Mission Director (NRHM) to all the civil Surgeons with a request to:

1. Review all cases and send an institution wise report for non-utilization of mandatory grants.

2. Plan, supervise and monitor to ensure 100% utilization of mandatory grants with intimation to the Mission Director.

(Action by All Civil Surgeon)

SNGO

1. Innovation on IYCF Counselling under Child Health:

- ◆ As per PIP 10-11, Innovation on IYCF Counselling has been planned with the support of National level NGO, Breastfeeding Promotion of India(BPNI) in districts Barnala, Hoshiarpur, Jullundhur, Patiala, Kapurthala, TarnTaran, Sangrur and Mohali.
- ◆ Presentation for the same was shared with the districts by Dr PK Sudhir , representative of BPNI and asked for further support and cooperation during the roll out of the scheme at district level.

(Action by concerned Civil Surgeons)

2. Village Health Sanitation Committee:

- ◆ VHSC constitution should be complete as per revenue list. If number to be formed is less than the revenue village, proper justification should be sent after verification by SMO at block level and by Civil Surgeon at district level.
- ◆ Certificate for the same awaited from districts Ferozepur, FatehgarhSahib, Hoshiarpur, Jullundhur,KapurthalaLudhiana, Patiala and Mohali.

(Action by concerned Civil Surgeons)

3. Surakhit Janepa Yojna:

- ◆ Districts Amritsar, Kapurthala, Faridkot and Patiala have empanelled private institutions during the month.
- ◆ During the month 253 deliveries reported under the SJY scheme and 37 Institutions have been accredited under the scheme.
- ◆ APIs ,especially Gian Sagar Medical college in Patiala, Guru Nanak Mission Medical and Education Trust in Nawanshahr, Samrita Nursing

Home, Patiala and Kiran Nursing Home in Bhatinda have shown good performance during the month

- ◆ Barnala, Gurdaspur, Hoshiarpur, Ludhiana, , Moga and Tarn Taran to empanel private partners under Surakhit Janepa Yojna.
- ◆ Districts who have accredited Private Institutions like Bhatinda, Faridkot, Fatehgarh Sahib, Jalandhar, Kapurthala, Ludhiana, Mansa, Ferozpur, Patiala, Muktsar, Ropar & Sangur to conduct meeting with their accredited private institutes and ensure deliveries for BPL/SC/ST free of cost from them.
- ◆ In each district IEC activities to be planned Awareness through ANM, ASHA during FGDs, VHSC meetings regarding accredited Private Institutions.
- ◆ There should be no delay in reimbursement to doctors under APIs.
- ◆ Regular interaction with SJY doctors by Civil Surgeons.

(Action by concerned Civil Surgeons)

- ◆ Since these institutions are accredited for JSY as well as referral transport benefit to pregnant women, message should reach the API as well as community be made aware of same through IEC.
- ◆ MD-NRHM has given emphasis on making the scheme successful with the full participation of ANM, ASHA, LHVs, MO at PHC, SMO and the district authorities.
- ◆ Directions were given to all Civil Surgeons to accredit atleast one more institution under SJY scheme and two institutions under JSY during the month.

(Action by All Civil Surgeons)

4. Mother NGO Scheme:

1. Districts were requested to send the HMIS Report for the areas where MNGO/SNGO –RCH scheme is functioning in their district. No report received from districts except Ferozpur and Nawanshahr.

(Action by concerned Civil Surgeons)

2. MNGOs in district Ropar, Mohali, Patiala, Nawanshahar, Fatehgarh Sahib have completed their three year of project. End line survey report along with complete UC and audited report to be asked from concerned Mother NGOs, Expenditure to be reflected in SOE and copy to be sent to state after due verification

(Action by Civil Surgeons through MNGO)

3. Mother NGOs/Service NGOs selected in Phase II i.e Amritsar, Sangrur, Jalandhar, Hoshiarpur, Ludhiana, Bathinda, Gurdaspur and Service NGOs for districts Amritsar and Ludhiana have completed one year of implementation, UC for the financial year end (09-10) may be procured from them. MNGO to send performance report of Field NGOs in the project area.

(Action by Civil Surgeons through MNGO)

4. Districts to send performance report of these MNGOs/SNGOs as grant for next 4 months will be released on the basis of internal evaluation report from the district. Rreport received only from Amritsar and Muktsar district. Districts Sangrur, Jalandhar, Hoshiarpur, Ludhiana, Bathinda, Gurdaspur again reminded

(Action by concerned Civil Surgeons)

5. Monitoring at level of Block and District may be conducted periodically as per instruction format shared earlier.
6. Under State Govt Scheme, Plan Scheme-Assistance to NGOs for development work, recommendation from district was asked for credible NGOs working in the district so that suitable, credible NGOs may be engaged under the Scheme. Information has been received however in most cases it refers to NGOs performing in the district, it is not clear whether these are recommended by the district to be involved in future programmes. Districts are once again reminded to send the name of credible and effective NGOs performing in the district.

(Action by All Civil Surgeons)

2. **Referral Transport:**

- ◆ Scheme not being used by the districts up to the mark especially districts Amritsar, Barnala, Bathinda, Hoshiarpur, Muktsar, Moga, Patiala, Ropar, Sangrur, Mohali and Tarn Taran.

(Action by concerned Civil Surgeons)

- ◆ To upgrade IEC/BCC for the said scheme through BEE, BCC facilitator, ANM and ASHAs so that scheme gets better response and people are motivated for institutional delivery in Govt. Institutions.
- ◆ Guidelines amended with every pregnant women who comes for delivery in Govt. or accredited private Institution may be given benefit under scheme.
(Action by All Civil Surgeons)
- ◆ Revised Guidelines were circulated last month. Report for September should be as per new formats covering beneficiaries in accredited private institution as well.
(Action by all Civil Surgeons)

TRAINING

The progress in trainings at district level till end of August 2010 was reviewed during the Civil Surgeons' Conference on 25.09.2010. The detailed progress of trainings at district level is placed below. The trainings were started late (end of June 2010) due to the delayed approval of PIP by the GOI. It is evident from the report that based upon the performance the districts can be classified as Good, Average and Poor performing.

1. Good Performing – 6 districts

In spite of delayed start these districts have done good work and would be able to achieve their targets. These districts include Amritsar, Patiala, Roop Nagar, Sangrur, Bathinda, Tarn Taran.

2. Average Performing – 5 districts

These districts are almost on target and can complete their trainings with slight rescheduling. These include Jalandhar, Faridkot, Hoshiarpur, Mansa, SAS Nagar.

3. Poor Performing – 6 districts

These districts need greater effort to achieve their targets. They include Gurdaspur, Kapurthala, Ludhiana, SBS Nagar, Muktsar, Fatehgarh Sahib.

4. Non Performing – 3 districts

Three districts Barnala, Ferozepur, Moga are yet to start their trainings.

NSSK Training – Civil Surgeons were requested to nominate 4 paediatricians for NSSK training to be held at Gian Sagar Medical College Banur (12.10.2010 – 13.10.2010) and CMC & H Ludhiana (14.10.2010 – 15.10.2010)

Date of Training	Name of the Medical College	Districts
1. 12/10/10 – 13/10/10	Gian Sagar Medical College Banur	Patiala SAS Nagar Fatehgarh Sahib Sangrur Mansa Barnala Roop Nagar Muktsar Bathinda Faridkot
2. 14/10/10 – 15/10/10	CMC & H Ludhiana	Ludhiana SBS Nagar Hoshiarpur Amritsar Jalandhar Kapurthala Gurdaspur Moga Ferozepur Tarn Taran

LSAS Training – Keeping in view the training to be started at 3 more Medical Colleges – GMC Amritsar, GMC Patiala and GRD Medical College Amritsar districts were requested to nominate MBBS Medical Officers for the training.

Name of Medical College	District
1. Govt. Medical College, Amritsar	Jalandhar SBS Nagar Tarn Taran Moga
2. Govt. Medical College, Patiala	Barnala Patiala SAS Nagar Mansa
3. GRD Medical College, Amritsar	Ludhiana Ferozepur Muktsar Roop Nagar

Community Monitoring

All Planning and monitoring committees have been constituted except at satellite hospitals Amritsar. The meeting of these committees need to be ensured regularly. Where ever this committee also function as RKS, untied funds, annual maintenance grant and RKS grant should be utilized with the approval of committee.

All the districts are requested to convene the meeting of District Health Mission and sent the detail proceedings to the State Headquarter.

Status of Maternal Death Review in various Districts

Dist.	List of Facilities	List of Facility Nodal Officers with phone numbers	Facility MDR Committees	District Nodal Officer	District MDR Committee	Distribution Report of Forms/ Registers on the prescribed Performa	District Level Trainings	Block Level Trainings	Maternal Deaths Reported
Amritsar	Yes	Yes	Yes	Dr. Satish Dugal, DFWO 9814072704	Yes	Yes	Yes		2 (F-1, C-1)
Barnala	Yes (Information on Phone)			Dr. Bhalinder Singh Gill, DFWO, 9815793355, 8872090485	Yes	Yes	Yes (Information on Phone)	Yes (Information on Phone)	Nil
Bathinda				Dr. Sekhon, DFWO 98882-79192		Yes			Nil
Faridkot	Yes	Yes	Yes	Dr. Jajbir Singh, DFWO, 9814058572	Yes	Yes			3 (F-2, C-1)
Fatehgarh Sahib				Dr. Nirwair Singn, DFWO 9814038889	Yes (Information on Phone)				Nil
Ferozepur				Dr. Reenu Singla, DFWO 99142-60210	Yes (Information on Phone)				1 (C-1)
Gurdaspur				Dr. Jagjiwan Lal, DFWO 9814037798			Yes		2 (F-1, C-1)
Hoshiarpur	Yes	Yes		Dr. Chaman Lal Samra, DFWO 9863740786, 9814319206, 018824252170	Yes				Nil
Jalandhar	Report sent to DFWO			Dr. Maninder Minhar, DFWO					Nil
Kapurthala	Yes	Yes	Yes	Dr. Chuni Lal, DFWO, 9872044737	Yes	Yes	Yes	Started To be completed by 30-09-10	Nil
Ludhiana				Dr. Sanjeev Kumar Hans, DFWO	Yes				1 (F-1)

Dist.	List of Facilities	List of Facility Nodal Officers with phone numbers	Facility MDR Committees	District Nodal Officer	District MDR Committee	Distribution Report of Forms/ Registers on the prescribed Performa	District Level Trainings	Block Level Trainings	Maternal Deaths Reported
Mansa				Dr. Harbhajan Singh, DFWO	Yes				Nil
Moga				Dr. Anupam Bansal, DFWO					Nil
Mohali					Yes, List not sent	Yes	Yes		Nil
Muktsar	Incomplete. CHCs not included	Incomplete. CHCs not included		Dr.Sukhpal Singh, DFWO, 9814463982, 01633-264792	Yes	Yes			Nil
Nawan Shahar	Yes	Yes	Yes	Dr. S.K. Gangar, DFWO 9876656937	Yes	Yes			1 (C-1)
Patiala	Only from Mata Kaushalya Hospital			Dr. Madhurima Chawla, DFWO, Phone number not provided					Nil
Ropar	Yes	Yes	Yes	Dr. Baljit Singh, DFWO 01881-222387, 9781365459	Yes Information pending				Nil
Sangrur		Yes 7 PHCs also included. Phone numbers not given		Dr. Sumandeep Kaur, DFWO					Nil
Tarntaran	Yes	Yes	Yes	Dr. Surjit Singh Chhina, DFWO 9417854055					1
Total	8	8	6	19	13	8	5	2	11

Civil Surgeons who have not completed the activities under the MDR as shown in the above table were told to complete these activities and start daily report in procedure for MDR and hold regular MDR meetings as per the guidelines.

Minutes of meeting of Civil Surgeon's Conference held on 28/8/2010 was sent to all the Civil Surgeons for information and further necessary Action with a request to send the Action taken report to MD-NRHM. But till day no reports have been received. All the Civil Surgeons are requested to make sure to send the Action Taken Report with in a week after receipt of Minutes of Meeting of Civil Surgeon's Conferences.

Subject: Minutes of Meeting - 25/9/2010

It is submitted that meeting of Civil Surgeons was held on 25/9/2010. Minutes of meetings are placed below for the approval of worthy PSHFW.