

Subject- Meeting of POs of NRHM to be held on 15/10/2010 at 9:15 AM

1. Kindly refer to the meeting note dated 6-5-2010 on the subject 'Review of NRHM 2009-10 and 2010-11' a copy of which is placed below.

2. The purpose of this note was-

- (i) to review the achievements of the year 2009-10 and take corrective steps wrt the achievements for the year 2010-11, wherever necessary.
- (ii) to study the important activities of 2010-11 and in order to achieve the physical and financial targets, draw up a time schedule for initiation of action on the sub-activities. Proforma of Pert Chart was also enclosed.

I am sure that Programme Officers may have initiated action on these items even though I have yet to see the activities listed in these proformas from any of the Programme Officers.

3. Now, only 6 months are left for achieving the targets of 2010-11. I once again request to all POs to review the work done by them during the first 6 months and give the status report of each and every activity of their programme in the following format-

- (i) MD NRHM to certify that each and every activity of PIP has been assigned to a Programme Officer and no activity remains un-attended.

- Programme Officers to list their activities as follows-

SN, Activity, Physical Progress / Target Achievement, Financial Progress / Target Achievement, What is to be done, Progress, Remarks

- **Recruitment-** SN, Post Required, Post Filled-up, Vacancies, Schedule for filling up
- **Procurement-** SN, Item, Amount, Present Status
- **Targets-** Summarize the physical targets on separate sheet- SN, Activity, Physical Targets and Achievements
- **Targets summarizing the Financial Progress-** SN, Activity, Financial Target and Achievements
- **Problems/Handicaps-** Any problem encountered in executing the programme to be separately summarize.

4. I will discuss each and every activity with the concerned Programme Officer next week separately.

5. It is once again made clear that any shortfall in achievements will require fixing of responsibility.

(Satish Chandra)
Principal Secretary H&FW
14/10/2010

MD NRHM
All POs, NRHM