

MANUAL-I

PUBLICATION INFORMATION REGARDING ITEMS SPECIFIED IN RULE 4 (1) (B) (i) OF THE RIGHT TO INFORMATION ACT, 2005.

(The Particulars of the Organization, Functions and Duties)

Principal Secretary Health & Family Welfare (PSHFW):- PSHFW is the overall In-charge of the department. By virtue of his posting, he is also Chairman of the Punjab Health Systems Corporation, Chairman of Punjab AIDS Control Society, Vice Chairman of State Health Society.

Mission Director NRHM: - MD (NRHM) is assisting PSH&FW in connection with all other administrative issues for the implementation of National Rural Health Mission.

Managing Director (PHSC): - MD (PHSC) is assisting the PSH&W in connection with all the administrative issues of Punjab Health System Corporation.

Additional Secretary Health: - Additional Secretary Health is assisting the PSH&FW in connection with the administrative issues concerning the PCMS doctors being dealt by Health I & II Branch of the Secretariat, which include Recruitment, Posting, Transfers, Disciplinary Actions, Service Rules etc. He is assisted by Superintendents of Health –I & II Branches of the Department.

Additional Secretary Health (ASH)-cum-Commissioner AYUSH: - Additional Secretary Health is assisting PSH&FW in connection with all administrative issues concerning to the Department Ayurveda & Homeopathy, all matters relating to Budget , Plan Schemes and Non-Plan Schemes, purchase policy, Drug Control Organization and Establishment of Dental doctors. He is assisted by Superintendents of Health –VI & VII Branches of the Department.

Under Secretary Health (USH):- Under Secretary, He assists PSH&FW in finalization of the issues allocated to him in respect of National Health Programme, matter relating to ESI schemes, Budget and Financial sanction in respect of post-partum, construction of family welfare buildings, opening of new Multipurpose Worker Male Schools, matter relating to Punjab Health System Corporation, Medical Reimbursement Policy, Mental Health Programme and Audit Para, CAG Para relating to Department. USH is supported by Superintendents of Health- IV & V Branches.